

Shadow Dorset Council

Date of Meeting	11 March 2019
Lead Member	Rebecca Knox, Leader, Shadow Dorset Council
Officer	Keith Cheesman, Programme Director
Subject of Report	Programme Highlight Report
Executive Summary	This report provides an update on progress since the last Shadow Executive Committee meeting on 11 February, including the summary findings of the Gateway 2 Review.
Impact Assessment:	<p>Equalities Impact Assessment:</p> <p>None in relation to this report.</p>
	<p>Use of Evidence:</p> <p>This report has been written in consultation with Project Managers, Subject Matter Experts and other members of the Programme Team.</p>
	<p>Budget:</p> <p>The revised Programme budget was agreed at the 17 December 2018 Shadow Executive meeting.</p>
	<p>Risk Assessment:</p> <p>Having considered the risks associated with this decision using the LGR approved risk management methodology, the level of risk has been identified as Amber.</p>
	<p>Other Implications:</p> <p>None identified.</p>

Recommendation	That the Shadow Executive notes the progress made since the last Shadow Executive Committee meeting.
Reason for Recommendation	No decisions are required at this time in connection with this report.
Appendices	<ol style="list-style-type: none"> 1. Programme Highlight Report 2. SWAP audit report 3. Ameo summary report
Background Papers	Programme Highlight Report, 15 October 2018, appendix 3, SWAP Programme Governance Follow Up Report (1 October 2018)
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1. Summary and Progress

- 1.1 The full highlight report is attached at Appendix 1. I am very grateful for the extraordinary effort of the core programme team and the many managers and officers with the support of members from across the sovereign councils to make sure that Dorset Council starts life on time and to our brief of safe and legal with no break in continuity of services. At the time of writing, overall status remains at amber.
- 1.2 Key achievements in the last period include:
- The agreement of the budget at Shadow Dorset Council on 20 February
 - Agreement of an interim solution for Mosaic data disaggregation
 - Business requirements have been mapped for the new intranet and construction has started
 - Generic job descriptions have been drafted
 - Work on the Dorset Council policy library has begun
- 1.3 The last report highlighted the challenges around the data disaggregation for Social Care case data and associated files. Significant progress has been made, with officers from both programme teams working closely to agree a number of interim solutions for the safe transfer of Adults and Children’s social care data for Christchurch service users by 1st April 2019. The risk associated with the work has reduced from red to amber.
- 1.4 In this report, the only area of moderate concern is some outstanding work on agreeing some decision records about partnerships and contracts but this is in hand.

2. Risks and Issues

- 2.1 The key programme risk is currently around the data disaggregation plan for social care data described above. The severity level however has been downgraded as a result of agreed ways forward to resolve the issues and migrate the data.

- 2.2 The programme issue surrounding the Dedicated Schools Grant (DSG) has been closed following a response from the Department for Education.

3. Gateway 2 Review: January-February 2019

- 3.1 Members will be aware that Programme Board commissioned two independent assessments as part of a Gateway 2 review. The South West Audit Partnership (SWAP) was appointed to assess how well-placed the programme is in relation to overall operational readiness (following their previous review in September 2018). AMEO was engaged to undertake a delivery assurance review, to test and provide a level of confidence around “Day One” service preparations from a customer perspective.
- 3.2 While some of the initial findings from both SWAP and AMEO were positive, there were some areas in the AMEO reviews that needed further investigation and clarification, which has now been provided. The reports are attached at Appendixes 2 and 3.